

# Mount Aloysius College Diploma Replacement Request Form

- If your diploma has been damaged or lost, please use this form to request a replacement of your diploma.
- All requests for a replacement diploma need to be submitted in writing via this form.
- The cost of a replacement diploma is \$30. This must be paid before the replacement is ordered.

Name: \_\_\_\_\_  
Last First Middle

Date of Birth: \_\_\_\_\_ Madien Name (If Applicable): \_\_\_\_\_

MAC Student ID: \_\_\_\_\_ Social Security Number: \_\_\_\_\_  
The SSN will only be used to verify your record if you do not remember your MAC ID number.

Current Address: \_\_\_\_\_  
Street Adress/PO Box City State Zip Country

Daytime Telephone Number (Required): \_\_\_\_\_

Name on Diploma  
\_\_\_\_\_  
First Middle Last Suffix

Degree Type: Associate of Arts Associate of Science  
Bachelor of Arts Bachelor of Science  
Master of Arts Master of Science Master of Business Administration

Major: \_\_\_\_\_ Graduation Date: \_\_\_\_\_  
Month Year

Mailing Information  
Name  
\_\_\_\_\_  
Street

City State Zip Country

Student Signature (Required) \_\_\_\_\_ Date \_\_\_\_\_

Return Completed Form To:  
Mount Aloysius College  
Registrar's Office  
7373 Admiral Peary Highway  
Cresson, PA 16630

Processing time is typically 3-4 weeks from the date we process the order.

Payment Must Be Cash or Check  
Last Updated: 06/23/2017