


Understanding Your Schedule

It is important to print the most updated version of your schedule the weekend before courses begin. To access your current schedule, log into MyMAC, click the Students link and then look for the Student Schedule section, then click View Details.



The screenshot shows the MyMAC website interface. At the top, there is a navigation bar with links: Home, Admissions, Students, MAC Policies - Documents, Help, Registrar, and My Pages. Below this, a sidebar on the left contains sections for 'Students' (with sub-links: Advising, Home, Online Registration, Student Life, Clearinghouse Self Service Access, Handouts) and 'Quick Links' (with sub-links: My Pages, Carvas, Employee E-mail, Student E-Mail, MAC InSite Time/attendance, MAC Helpdesk Ticket, MAC Password Reset, MAC Library, Bookstore, Bookstore - Textbook Look-Up). The main content area is titled 'Students' and contains three sections: 'Academic Information' (with a sub-section 'UNDERGRADUATE' showing Faculty Advisors: Ms. Christina Marie Schilling and Intended Majors: Nursing (2+2)), 'Registration Group Information' (with text: 'Your web registration group is 42 - Sophomore - Assoc (45+ crs). You can begin registering for classes on: Apr 03, 2020. Registration begin time is 12:00 AM.'), and 'Student Schedule' (with a sub-section 'Course Schedule for ...' and a 'View Details' link). Three yellow arrows point to the 'Students' link in the navigation bar, the 'View Details' link, and the 'Student Schedule' section header.

At the bottom of the student schedule page, you will see this link and icon: [Student Schedule](#)  . When you click this link, a PDF of your schedule will load. This is will contain the most updated version of your schedule with classroom assignments.

Making sense of your course schedule can be a little tricky the first semester, but the following page provides tips on how to make sense of information it contains.

The **top portion** of your schedule contains your personal information like your student ID number, address, major code, and your academic advisor's contact information. Treat your Student ID number like your Social Security Number as it is unique to only you.

cmlro1	Student Schedule	Mount Aloysius College
2020-2021 Fall		
Name : Lovett, Christopher M ID Number : 0000000000 Address : 1000 Mount Pleasant Rd Philadelphia, PA 19122	Division : Undergraduate Degree : AA Class : Freshman Advisor : Weyandt Jenna D	Major 1 : LAS LiberalArts Major 2 : Major 3 : Office : ADMN 101E Phone : 8148866398

The **middle portion** of your schedule contains information regarding the courses you are scheduled for the semester. This information includes the name of your professor (1), the days the course meets (2), begin and end dates for the course (3), the begin and end times for the course (4), building location (5), room location (6), and credit value of the course (7).

	Professor	Days	Beg Date	Beg Time	End Date	End Time	Loc / Bldg / Room	Status	Hours
Course:	ACCT 101 01 MAIN Accounting Principles I	1	2	3	4	5	6		7
	Mr. Michael D Shipman	MW	08/24/2020	09:30 AM	12/05/2020	10:45 AM	MAIN AH 116	Current	3.00
					Final Exam: Day: 3 Time: 8 AM				
Course:	BIOL 201 03 MAIN Anatomy & Physiology I								
	Dr. Laura T Michaels	M	08/24/2020	01:00 PM	12/05/2020	01:50 PM	MAIN PH 003	Current	4.00
	Dr. Laura T Michaels	W	08/24/2020	00:00 AM	12/05/2020	00:00 AM	ONLIN ONLIN ONLI	Current	4.00
	Dr. Laura T Michaels	F	08/24/2020	03:00 PM	12/05/2020	04:50 PM	MAIN PH 118	Current	4.00
	Dr. Laura T Michaels	F	08/24/2020	03:00 PM	12/05/2020	04:50 PM	MAIN PH 116	Current	4.00
	Dr. Laura T Michaels	F	08/24/2020	01:00 PM	12/05/2020	01:50 PM	MAIN BERT 115	Current	4.00
					Final Exam: Day: 3 Time: 2 PM				
Course:	LIBA 150SL11 MAIN College Success & the Mercy Experie								
	Ms. Kimberly L Washington	T	08/24/2020	08:00 AM	12/05/2020	08:50 AM	MAIN ADMN 018	Current	2.00
	Ms. Kimberly L Washington	R	08/24/2020	00:00 AM	12/05/2020	00:00 AM	ONLIN ONLIN ONLI	Current	2.00
					Final Exam: Day: 2 Time: 8 AM				
Course:	PSYC 102 01 MAIN Human Growth and Development								
	Mr. Patrick J McCoy	R	08/24/2020	06:00 PM	12/05/2020	08:50 PM	MAIN AH 213	Current	3.00
					Final Exam: Day: 4 Time: 8 PM				
Subterm :	1G Fall-Second Eight Weeks								
Course:	ICT 101 WB6 MAIN Information Literacy								
	Ms. Beth Ann Sharp		10/12/2020	00:00 AM	12/05/2020	00:00 AM	ONLIN ONLIN ONLI	Current	1.00
	Total Hours:								13.00

Based on the sample schedule, the student's classes would meet in the follow manner:

- ACCT 101.01 would meet on Mondays and Wednesday from 9:30 a.m. – 10:45 a.m. in Academic Hall 116.
- BIOL 201.03 would meet:
 - in person on Monday from 1:00 p.m. – 1:50 p.m. in Pierce Hall 003
 - online on Wednesday
 - in person on Friday from 1:00 p.m. – 1:50 p.m. in the Bertschi Center
 - for lab on Friday from 3:00 p.m. – 4:50 p.m. in both Pierce Hall 116 & 118.
- LIBA 150SL.11 would meet:
 - in person on Tuesday from 8:00 a.m. – 8:50 a.m. in Main 018
 - online on Thursday
- PSYC 102.01 would meet on Thursday from 6:00 p.m. – 8:50 p.m. in Academic Hall 213
- ICT 101.WB6.MAIN would be a completely online course and it starts October 12, 2020 and ends on December 5, 2020. The course would be accessed via CANVAS.

The **bottom portion** of your schedule includes a key to help students understand the codes for the buildings and the days of the week.

ADMN: Main Admin - AH: Academic Hall: PH - Pierce Hall - CHAP: Chapel - MCA - McAuley Hall - LIB: Library - ACWC - Athletic Conv _Wellness Cen ALUM - Alumni Hall BERT - Bertschi Center

Days: M =Monday T =Tuesday W =Wednesday R =Thursday F =Friday S =Saturday U =Sunday

Additionally, your course schedule includes the Final Exam information for your courses. The final exam schedule is reflective of the lecture or theory meetings of your course that carry credit. Labs, clinical, seminars, internships, directed study are not scheduled to have a final exam. However, departments may require students to complete a skills lab for a course. Please consult your instructor. For science courses that meet one day for lecture and one day for lab, the final exam will be linked to the day of the lecture.

In the sample schedule, four of the courses are schedule to have final exams during the last week of the semester. For example, the final exam for ACCT101.01 is scheduled for Day 3 of the final exam week at 8:00 a.m.

Course: ACCT 101 01 MAIN Accounting Principles I
Mr. Michael D Shipman MW 08/24/2020 09:30 AM 12/05/2020 10:45 AM MAIN AH 116 Current 3.00
Final Exam: Day: 3 Time: 8 AM

[Please consult the embedded link for more information regarding the Final Exam Schedule.](#)