

## PRIORITY REGISTRATION SCHEDULE – SPRING 2022

THE FOLLOWING GROUPS ARE BASED ON THE NUMBER EARNED AND TRANSFERRED CREDITS AS OF  
OCTOBER 1, 2021

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| <b>Graduate and Continuing Education Students:</b> Graduate, Associate/Bachelor Degree & Certificate Students                                | Tuesday, November 2 at 12:00 am   |
| <b>Nursing Online B.S. Students</b>  | Tuesday, November 2 at 12:00 am   |
| <b>Eligible Athletes</b> (Spring seasons)  | Tuesday, November 2 at 12:00 am   |
| <b>Honor's Program</b> (Freshmen – Seniors)  | Tuesday, November 2 at 12:00 am   |
| <b>Veterans or students in the military (active duty service members, reserves, or discharged honorably) – See Below</b> (Freshmen – Senior) | Tuesday, November 2 at 12:00 am   |
| <b>Seniors</b> (90+ credits earned)  | Tuesday, November 2 at 12:00 am   |
| <b>ROTC</b> (Freshmen – Senior)  | Tuesday, November 2 at 12:00 am   |
| <b>Sophomore in Associates Programs</b> (30+ credits earned)   | Wednesday, November 3 at 12:00 am |
| <b>Junior in Bachelors Programs</b> (60-89 credits earned)   | Thursday, November 4 at 12:00 am  |
| <b>Sophomore in Bachelors Programs</b> (30-59 credits earned)  | Friday, November 5 at 12:00 am    |
| <b>Freshman 2</b> (15-29 credits earned)   | Monday, November 8 at 12:00 am    |
| <b>Freshman 1</b> (0-14 credits earned)  | Monday, November 8 at 12:00 am    |
| <b>New, Non-matriculated and Visiting Students</b>   | Tuesday, November 9 at 8:30 am    |

Please note:

- Students can view their web registration group and the first available date of registration by clicking on the Student tab once logged into MyMAC.
- Students can register anytime during the assigned day for their class standing or after their assigned day. Web registration group assignment is based on earned credits. Earned credits are a student's transfer credits, Educational Enrichment (EE) credits and completed credits at Mount Aloysius. Incomplete grades or transfer hours not posted to your account may affect your class standing (**current semester courses are not included in your class standing**).
- For registration clearance, students will need to meet with their advisor first. It is recommended that you meet with your advisor as soon as possible and that you schedule as soon as you are able to in the system.
- Holds will prohibit you from registering. Students need to check if they have a hold prior to trying to register, so there is no delay when they register at their appointed time. On your MyMAC page, click the Student tab, then the online registration link on the left. If you have holds, a message will appear that states "You have holds and are not allowed to add or drop courses. Under the **Holds** heading it will list the specific office to contact to reconcile the hold.
- Make sure you enter the correct term when trying to register. For registration help, see the link to Student Registration Help under "Campus Resources: Student Information" on the MyMAC login page.
- Rooms have been assigned to all courses; however, there will likely be changes to room assignments. Please print a copy of your schedule the day before classes begin to ensure you have the most accurate schedule.
- A student who is a veteran or in the military must have his or her DD-214 or NOBE on file with the VA Certifying Official in Main 102 to be eligible for priority registration.

Revised 7/19/2021